



State Community Health Worker Advisory Committee Meeting

December 16, 2019



CHW Certification Program Implementation

Regulations Update

- Title 10 Maryland Department of Health
 - Subtitle 68 Community Health Workers
 - 10.68.01 Certification of Community Health Workers
 - 10.68.02 Community Health Worker Certification Training Programs
- Final notice sent to Division of State Documents for publication in the Md.R.
- Anticipated effective date - **December 30, 2019**

Regulations Update

Core Competencies:

- (a) Advocacy and community capacity building skills;
- (b) Effective oral and written communication skills;
- (c) Cultural competency;
- (d) Understanding of ethics and confidentiality issues;
- (e) Knowledge of local resources and system navigation;
- (f) Care coordination **support** skills;
- (g) Teaching skills to promote healthy behavior change;
- (h) Outreach methods and strategies; and
- (i) Understanding of public health concepts and health literacy.

Certification Update

Certification for Experience CHWs - September 1, 2019 – December 16, 2019

# applications submitted to MHD:	130
# submitted applications in review process (under review and applicant receiving assistance with completion):	22
# total certificates issued by MDH:	108

Outreach and Communication

- Spanish language website –
<https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/Certification-Program-Spanish.aspx>
- Webinars / workshops
- Outreach to employers / supervisors
- Presentations
- Media release

CHW Certification Training Program Accreditation Process

Statute and Regulations

CHW Certification Training Program Accreditation

- [Health-General Article, §13-3705, Annotated Code of Maryland](#)
- COMAR 10.68.02 Community Health Worker Certification Training Programs

Training Program Requirements

COMAR 10.68.02.03 - Training Program Requirements

A CHW certification training program shall:

- Provide a minimum of **100 hours of instruction**
- Verify successful completion of an **additional supervised 40-hour practicum** by a student
- Employ a **curriculum framework that incorporates, at a minimum, the Maryland CHW nine core competencies**
- Include an **objective knowledge assessment**

Applying for Accreditation

- A CHW certification training program that was in operation on or before October 1, 2018:
 - Will be notified by certified mail, electronic mail, or MDH website posting of the training program requirements for accreditation
 - Shall comply with accreditation requirements
 - Shall complete an application by Dec. 31, 2020
- The Department may provide technical assistance to CHW certification training programs to meet the requirements

Training Programs Training from Oct. 1, 2018 – Dec. 31, 2020

- A CHW certification training program that trained individuals **from October 1, 2018 through December 31, 2020**, will be eligible to apply for accreditation for that time period if the training program:
 - Meets the CHW certified training program requirements
 - Submits an application to the Department;
 - Becomes an accredited training program; and
 - Provides a list of students who successfully completed the training program during the stated time period.

Training Program Application Process

- **CHW certification training program accreditation process released January 1, 2020**
- All application materials and documents will be located on website –
<https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/Training-Program-Accreditation.aspx>
 - Application instruction manual
 - Required forms
- Application portal via Maryland OneStop
- Technical assistance provided

Training Program Application Components

- Organization and training program information
- Evidence of a minimum of:
 - Curriculum framework that incorporates the nine CHW core competencies
 - 100 instructional hours
 - Additional supervised 40-hour practicum
 - Objective knowledge assessment
- Attestation

Application Review Committee

COMAR 10.68.02.04B – Application Review Committee

Training program applications will be reviewed by a CHW Training Program Application Review Committee consisting of:

- A community health worker;
- A State Community Health Worker Advisory Committee member;
- A health professions educator with expertise in curriculum development;
- An MDH CHW certification program staff member; and
- As deemed necessary by the Department, an MDH program staff member with subject matter expertise in specialty areas.

Application Review Committee

- Call for Review Committee members will be released in early January 2020
- Interested candidates will be required to complete an application and provide a resume / CV
- The Training Program Application Review Committee will be selected by the Secretary after review of application
- Conflict of interest disclosure

Application Review Committee

- The Review Committee will:
 - Review training program applications to determine whether a training program application meets the requirements
 - Forward recommendations for accreditation of eligible training programs to the Secretary
- Upon receipt of a completed application, the Department will make a decision regarding application within 120 calendar days.

Confirmed Committee Meeting Dates for 2020

- Quarterly meeting of full Advisory Committee - Mondays, 1 – 3 p.m., at MDH
 - **February 10, 2020**
 - **May 18, 2020**
 - **August 17, 2020**
 - **November 16, 2020**

Open Discussion

Certification Contacts and Links

Maryland CHW Certification Website

<https://pophealth.health.maryland.gov/Community-Health-Workers/Pages/Certification-Program.aspx>

Maryland CHW Phone Line

410-767-5971

Maryland CHW Email Addresses

MDH.CHW@Maryland.gov

MDH.CHWApplications@Maryland.gov

Contacts

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